

STATINTL

Approved For Release 2001/09/04 : CIA-RDP85-00988R000600030009-5

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Extract from minutes of CIA Management Committee Meeting on  
26 November 1973 (DD/M&S 73-4601)

3-6377

"2.c. Agency Parking Permit Policy (No MCA Number).  
Rather than proceed with the system outlined in DDM&S Memorandum  
73-4454; Subject: Parking Space Information, it was decided that  
a concerted effort would be made to enforce and improve the pre-  
sent system. However, data requested in referent DDM&S Memorandum  
will be furnished. DDM&S will develop a policy paper for Management  
Committee consideration which will recognize, but not be limited to,  
the need for frequent reviews of assignment of permits; the role of  
the supervisor in enforcement; the requirement to display prominently  
an easily identifiable permit; and, the possible abuse of the "car  
pool permit." (Action: DDM&S)"

Cy to D/Log for action - 11/28/73.

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THE WASHINGTON POST Friday, Jan. 25, 1974

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**The Federal Diary****New Car Pool Rules to Be Announced**

By  
**Mike  
Causey**

Thousands of federal employees who now drive to work will lose guaranteed parking spaces near their offices under new carpooling regulations the government will announce within the next few days.

The parking guidelines will disrupt the commuting patterns of many federal workers, and force a mad scramble to enter or enlarge car pools. The regulations were spelled out to officials this week at a special energy conservation briefing at the Executive Office building.

Federal agencies must, by the first week in March, have new parking priorities established. Preferential allocation of thousands of existing parking spaces will go to large car pools, and special facilities will be established for bicycles and motor bikes. Nine out of 10 existing federal parking spaces will go to drivers of car pools, with the remaining 10 per cent ear-

marked for VIPs, the handicapped and people who work odd hours.

The system will provide parking spot "credits" to drivers based on the number of riders they bring to work. Carpool members need not work at the same agency or department, or even for the government. But one member of the carpool must be employed full-time by the agency that issues the reserved parking space.

After the reassignments in early March, agencies will be required every six months to re-evaluate and update parking space allocations. Employees who lose bona fide riders will be bumped out of their spaces in favor of larger carpools.

The new rules apply not only to Washington, which has 340,000 federal workers, but to other large federal centers like New York, Philadelphia, Boston, Atlanta, Kansas City, Denver, Seattle, Los Angeles and San Francisco.

"Where practical," the internal memo reads, "the 90/10 ratio will be accomplished at each federal facility. Assignment of the remaining parking spaces for employee parking will be

based solely on the number of persons in a carpool.

"Each agency will give full credit for the purpose of allocation of parking spaces... to any full-time carpool member regardless of the employer, except that at least one member must be a full-time employee of the agency.

"In those instances where there are insufficient parking facilities to meet the needs of all carpools, ties will be resolved in accordance with criteria to be published by the administrator of the General Services Administration..."

The new rules, to be policed by GSA, also require that agencies set up and expand parking facilities for "two-wheeled vehicles with special consideration being given to bicycles."

Agencies will be told to develop computerized car pool service and expand "rides wanted," or "riders wanted" bulletin boards, so that more people can be matched with existing or planned car pools.

The government will also work with private firms so that riders who live in the same area—but work at different offices—can be brought into the computerized car pool setup.

**Smokers:** Federal agencies soon will be getting new guidelines designed to curb smoking on the job, in government elevators and in federal vehicles.

Federal offices will be told to set up "no smoking" zones within buildings and cafeterias, and to ban smoking in government cars and buses that shuttle employees between buildings.

**Jobs:** Office of Education needs clerk-typists and stenographers, Grades 3 through 6... Call 245-8404. Treasury wants a GS-7 statistical assistant... Call 964-5378.

**Promotions:** The Federal Personnel Manual regulations concerning promotions is under revision. As part of the equal opportunity program, Civil Service Commission wants to eliminate the written test as the sole method of judging a candidate's qualifications, and tests must be professionally prepared, administered and have a direct bearing on the job.

Employees who believe that written tests were used to discriminate against them for promotion, or who contend that the test was not fairly explained to them, may appeal if they are turned down for higher grade jobs.

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Administrative - Internal Use Only

STATINTL Extract from minutes of Management Committee Meeting on 20 February 1974 (DD/M&S 74-0663)

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"2.C. Agency Parking Permit Policy (MCA-80). [REDACTED] Deputy Director of Logistics, briefed on the topic. A discussion followed on the merits of seeking some exceptions from GSA. It was concluded that none would be sought and the Office of Logistics will report back to the Management Committee after allocation of reserve parking spaces."

Cy to D/Log - 2/22/74

Administrative - Internal Use Only

6 FEB 1974

MEMORANDUM FOR: Secretary, CIA Management Committee

VIA : Deputy Director for Management and Services

FROM : Director of Logistics

SUBJECT : Agency Parking Permit Policy

1. Action Requested: It is requested that the policies stated in paragraph 4 concerning the parking of privately owned vehicles (POV's) within the Headquarters Building be approved and that the implementing proposed Headquarters Notice (Attachment 2) be issued. While the allocation of spaces applies only to the Headquarters Building, the parking policies which are recommended in paragraph 4, if approved, would apply to all Agency facilities where Government parking spaces are provided as at NPIC or where leases for buildings acquired on our behalf by GSA include the provision of parking spaces by the lessor as part of the lease.

2. Background: Following the CIA Management Committee meeting on 23 November, the Deputy Director for Management and Services was requested to develop a policy paper for Management Committee consideration which would recognize, but not be limited to, the need for frequent reviews of the assignment of permits, the role of the supervisor in enforcement, the requirement to display prominently an easily identifiable permit, and the possible abuse of the "carpool permit." In the interests of developing a policy paper on parking, which would represent the combined viewpoints of the various organization components, a working committee was formed with representatives of each directorate and a representative of the Office of the Director. This paper represents the consensus of the working committee regarding parking.

3. Basic Data: The advent of the energy crisis and the concurrent emphasis on conservation and utilization of existing assets require that we review our current parking practices and modify them as necessary to encourage carpooling and other practices in order to conserve energy and to make maximum

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